

Dear Essentials and Middle School Parents,

Teachers are working diligently to ensure that you are informed about the academic progress of your children. Mr. Etter, Mrs. Clements Mr. Krause, Mr. Arredondo, Ms. Aceituno and Mrs. Smiljanic have all created accounts on engrade. Each child has been given a code of numbers. The numbers are the same but parents need to register for each class.

Your child should have brought home a sheet that states or has registered on engrade already.

engrade-(teacher's code)- (number code)

1. Go to engrade.com
2. Click on the link to students and parents.
3. Click on the green link to sign up for a new account.
4. Enter the information including email, user name, and password
5. After you are registered, you have to enter your user name, password and the encrypted code.
6. Enter the child's code given by the teacher and this registers you to see the grades for that teacher only.
7. In the corner is a green tab, enter engrade-(new teacher's name)- (number code)
8. Enter each engrade-(teacher's name)- (number code) for each teacher your child has classes with.
9. Now you are able to see child's results from their hard work!

If you do not have access to a computer, feel free to ask your child's teacher to help you with setting up your account. We have a computer in the front office that can be used to check grades regularly.